**Policies Related to the HIGH SCHOOL ANNUAL CONFERENCE**

1. Each individual advisor is responsible for the housing, transportation, conduct and supervision of their student delegates.

2. All middle level advisors are invited to attend the Annual Conference.

3. Middle level schools are excluded from the Annual Conference, except that the middle level district president schools, the schools of middle level Board of Directors members, and *the middle level Conference Coordinator School* may bring *up to five* delegates.

4. Schools seek state office based on the guidelines outlined in the formal Campaign Rules and Regulations (see TAB 5).

\*5. Schools may bring 5 voting delegates, 8 non-voting delegates and foreign exchange students (limited to one for candidate schools), plus an additional non-voting delegate for each of the following:

a. Table talk leader (up to two for two table talks *topics submitted*)

b. District officer school or district coordinator for current or upcoming year

c. Candidate for state office

d. Current state officer school

e. Serving on a conference committee

f. Submitted an entry to district for Energy/Environment school recognition

g. Submitted an entry to district for D.A.S.H. recognition

h. Submitted an entry to district for Pride and Patriotism recognition

i. Submitted an entry to district for Outstanding Student Council recognition

j. Submitted an entry to district for Community Service

k. Submitted an entry for Top Ten Projects

l. Submitted an entry for Top Ten Video Project

m. Submission of application for NASC Council of Excellence Award

n. *Submission of TASSP Council Scholarship Application*

\*6. Based on conference facilities, TASC will allow a limited number of guests to register without payment. Those may include a school administrator, one guest per candidate school, and up to four guests per state officer school (student officer representative family members).

***\**** This policy may be modified by the TASC Director should conference facilities create the need to limit attendance.

7. Exhibitors: TASC will invite commercial firms to exhibit at the Annual Conference. Student travel firms may be approved as exhibitors if student travel is well supervised and their policies meet appropriate safety and security measures.

8. Registration fee is set by the Board of Directors and includes a conference T-shirt for pre-registered delegates.

9. All attendees for any part of the conference must be registered either as guests or paid attendees.

10. The TASC Board of Directors has set a no refund policy once the deadline for cancellation has passed. If registration is not cancelled in writing by the stated deadline, schools will be charged the full amount for the registered delegates.

**Policies Related to ADVANCED LEADERSHIP WORKSHOPS**

1. Schools delegation size is set by the Board of Directors and depends on the space available.

1. Current ALW delegation size: 11 students to Lakeview and 9 students to Mo-Ranch.
2. All delegates must be active, involved student council members.
3. TASC registration fee is set by the TASC Director and is based on the per person rate quoted by the host facility.
4. If space allows, attendees may be added immediately after registration closes.
5. The TASC Board of Directors has set a no refund policy once the deadline for cancellation has passed. If registration is not cancelled in writing by the stated deadline, schools will be charged the full amount for the registered delegates***.***

**Policies Related to the MIDDLE LEVEL STATE ANNUAL CONFERENCE**

1. The Middle Level State Annual Conference is held in November and is open to any junior high/middle level TASC member schools and NJHS chapters. All delegations must be accompanied by an advisor or advisor designee.

2. Each individual advisor is responsible for the housing, transportation, conduct and supervision of their student delegates.

3. Registration fee is set by the Board of Directors and includes a conference T-shirt for pre-registered delegates. The TASC Board of Directors has set a no refund policy once the deadline for cancellation has passed. If registration is not cancelled in writing by the stated deadline, schools will be charged the full amount for the registered delegates.

**Policies Related to NATIONAL ACTIVITIES**

1. TASC will pay the registration fee, pre-trip events and hotel room costs for the four state student officers and the Conference Coordinator School student representative to attend an out of state conference.
2. When TASC sponsors a delegation an out of state conference, a set of policies adopted by the Board directors will apply.
3. TASC pays the registration fee for up to 10 summer leadership workshop directors and consultants to attend the NAWD/NCSA (National Conference on Student Activities). Positions are filled first-come; first served. Individuals are responsible for all other expenses related to this conference.
4. The State Commissioner of Education appoints two students from Texas to attend the Senate Youth Conference, normally held in March in Washington, D.C. Traditionally, he/she has chosen a TASC student officer as one of his/her appointees.
5. TASC will pay the conference registration fee and travel costs for a nominee to an out of state Advisory Board if an interview is required.
6. TASC will pay travel costs and hotel for TASC advisors or TASC student members being recognized at the regional or national level at an out of state conference.

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**Texas Delegation to an Out of State Conference**

**REGISTRATION**

1. TASC will organize the state delegation registration and conference hotel housing arrangements.
2. TASC will organize a state delegation pre-trip of at least one day.
3. Individual student registration will not be accepted without an adult advisor. The advisor does not necessarily need to be from the student’s school. But the arrangements must be made between the student, local advisor, principal(s) and advisor designee before registering as part of the state delegation.
4. TASC will not assign adult “chaperones” for students; the adult chaperone must actually register the student with Texas as part of his/her team.
5. The following registration polices will be adopted: An individual advisor may not supervise more than 20 students.

**ADULT RESPONSIBILITIES**

1. Adult advisors will be responsible for all assigned duties and expectations related to student delegates.
2. Adult advisors will be responsible for all hotel stay duties on the trip related to student delegates.

**TRIP FEES**

1. Pre-trip fee set by TASC will include t-shirts, trading items, and pre-trip of at least one day.

**TRAVEL**

1. Travel to and from the conference will be the responsibility of the advisor or advisor designee.
2. Travel will not be arranged by TASC, nor will the cost of travel be included in the trip fee.
3. An official “start/arrival time” will be pre-determined, and the delegates must conform to those set times. Failure to do so may incur additional costs or may mean the delegate may not be part of the delegation***.***

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