

CONSTITUTION OF THE STUDENT COUNCIL OF THE LAKE DALLAS MIDDLE SCHOOL

I. Name

- a. This organization shall be known as the Lake Dallas Middle School Student Council

II. Purpose

- a. The purpose of the Lake Dallas Middle School Student Council shall be:
 - i. To establish close cooperation between the faculty and students of Lake Dallas Middle School.
 - ii. To establish standards of education, school spirit, and school pride.
 - iii. To provide democratic school government through representation and participation and support of the student body in school affairs.
 - iv. To promote the general welfare of the school community.

III. Student Council Members

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Reporter and/or Historian
- f. Representatives

IV. Duties of Members of Student Council

- a. President . Officer of Student Council
 - i. Attend and preside over all executive and general assembly meetings.
 - ii. Present and follow constitution and by-laws of the Student Council
 - iii. Call special meetings of the executive or general assembly at any time with the approval of the sponsor
 - iv. Appoint all Chairpersons of all committees
 - v. Vote only in case of a tie
- b. Vice-President . Officer of Student Council
 - i. Attend all executive and general meetings
 - ii. Assume all duties of the president in case of his/her absence or removal from office
 - iii. Perform all duties assigned to him/her by the President and/or council
 - iv. Moves to the presidency if the President is removed from office.

- c. Secretary . Officer of the Student Council
 - i. Attend all executive and general meetings
 - ii. Keep and maintain a record of all minutes of all meetings
 - iii. Keep and maintain a record of agendas of all meetings
 - iv. Keep and maintain a record of attendance of members at all student Council meetings
 - v. Keep any miscellaneous paperwork
- d. Treasurer . Officer of Student Council
 - i. Attend all executive and general assembly meetings
 - ii. Attend to all financial matters
 - iii. Submit a full report (monthly) of Student Council funds to the Student Council
- e. Reporter and/or Historian . Officer of Student Council
 - i. Attend all executive and general assembly meetings
 - ii. Is responsible for all communications networks among students and administration
 - iii. Takes on the publication and promotion of all Student Council events
 - vi. Is responsible for pictures/videos and narratives of events
- f. Representatives . Officers of Student Council
 - i. Attend all general assembly meetings
 - ii. Have the responsibility to report and receive all information to and from class pertaining to Student Council business
 - iii. Will perform all duties appointed to him/her by the Council
 - iv. Is to participate in Student Council committees

V. Removal from office . Student Council

- a. Officers may be removed for any of the following reasons
 - i. If he/she does not meet set requirements in Section IV
 - ii. If he/she is suspended and/or expelled from school
 - iii. If he/she does not maintain for each term a C or better average in each class

VI. Manner of Succession

- a. All other offices can be filled by appointment. The majority of Student Council members must approve these appointments.
- b. Representatives may be filled by election, following the election procedure.

VII. Absences

- a. A member is allowed a maximum of three absences. When more than three absences have been accumulated, he/she will be removed from his/her position.

- b. All absences will count except for those approved by the sponsor.
- c. All Student Council matters will be recorded in the attendance file of each member.

VIII. Committees

- a. Committee Heads will be appointed by the Executive.
- b. All committees are formed to perform a specific task.

IX. Voting

- a. The voting process takes place as follows:
 - i. Motion must be made
 - ii. Motion must be seconded
 - iii. Discussion concerning the motion takes place
- b. Actual Voting
 - i. The President shall call all in favor, all opposed, all abstained. Motion either carried or disposed of as determined by the majority. Student Council members have one vote each, with the exception of the President. Voting is limited to Student Council members. A quorum of two thirds of the voting members must be present in order to vote.

X. Idea Presentation

- a. Ideas are presented to the Council under .New Business. on the agenda.
- b. Ideas are discussed by the Council.
- c. The Council must vote on the issue.
 - i. If the idea is not passed, the Council may suggest further development.
 - ii. If the idea is passed, the Council will give the idea to administration for approval.

XI. Elections

- a. Students will be elected to the Student Council by the following procedure:
 - i. Students who wish to run for a Student Council Office shall complete an Application for Student Council Office.
 - ii. Students who wish to run for a Student Council Office shall obtain three teacher recommendations.
 - iii. Students who wish to run for a Student Council Office and have completed the above, shall be elected by popular vote of their peers.

XII. Qualifications to run for a Student Council Office

- a. Must have a cumulative .C. average.
- c. May not receive an OSS.

XIII. Amendment Procedures

- a. Recognizing that no document or set of rules governing an organization is without flaw or in need of change at some time in its existence, we have established a process for amending this constitution.
- b. When three-fourths of the voting members of the Student Council deem it necessary, they shall propose an amendment to this constitution. Ratification will occur with an approval from three-fourths of the voting members of the Student Council.
- c. Approval for this procedure of amendments will occur as stated above and will become effective immediately, with approval from administration