

**Constitution of District XIII of
The Texas Association of Student Councils
Revised Fall of 2003**

ARTICLE I

The name of this organization shall be District XIII of the Texas Association of Student Councils.

ARTICLE II
(Aims and Objectives)

- Section A: To provide leadership and cooperation among member schools.
- Section B: To serve as a planning and discussion medium for its members.
- Section C: To provide a means of leadership training and district activities concerning student council as well as promotion of state and national events.

Article III
(Organization)

- Section A: This district shall include all senior high schools in the city of Houston and any other area high schools that apply for membership and approved by the Executive Director of the Texas Association of Student Councils.
- Section B: Schools attending district meetings will pay a per person membership attendance. Per person membership fees will be decided by the Executive Board of District XIII. All funds will be maintained each year by the District XIII Treasurer and District Advisor. An annual accounting of funds will be made to the Executive Board at the first meeting of the year.
- Section C: There shall be one vote per delegate not to exceed five per school.
- Section D: All District member schools must be a member of the Texas Association of Student Councils and current on all dues.

Article IV
(Meetings)

- Section A: The three regular meetings of each year will be held in the fall, winter and spring. The exact place and all further particulars for each meeting shall be left up to the host school and the executive board.

Section B: The Executive Board shall organize and approve the agenda for each meeting and plan other District events.

Article V
(Officers and Elections)

Section A: A President School, Vice-President School, Secretary School, a Parliamentary School, and a Delegate-At-Large School shall be elected for the coming year at the spring meeting. If there is no majority, the two schools having the most votes will be in a run-off. (amended fall 2006) Nova delegate will be elected in the spring.

Section B: A Treasurer will be selected by the President to assist with clerical and monetary matters.

Section C: Duties of the officers schools shall be set forth by the Executive Board with the assistance of the District Advisor.

Section D: No member school shall be permitted to be elected to the same office two years in succession. The Host school for the spring meeting cannot run for office.

Section E: Candidate schools must file with the President School by the assigned deadline and complete all Intent to Run for Office forms. (amended 2004) Candidate schools must file with the Parliamentary School.

Article VI
(Parliamentary Authority)

Section A: Parliamentary authority for this organization shall be Robert's Rules of Order.

Section B: The President of this district as an individual shall have a vote in the case of a tie on floor matters except elections. The Executive Board shall decide a tie in elections.

Section C: A quorum for this district shall be a simple majority of member schools.

Article VII
(Amendments)

Section A: Amendments to this Constitution or its by-laws may be proposed by any member school and must be submitted to the Vice-President School four weeks prior to any regular meeting.

Section B: This constitution may be amended by three-fourths majority of all member schools present and will become effective immediately if not vetoed by a majority of the Executive Board.

By-Laws

1. Each school shall select a qualified student and sponsor of their student Council to hold office for their school.
2. Each officer selected must take an oath or affirmation at the last meeting of each year to uphold the Constitution and By-Laws of District XIII to the best of his/her ability.
3. The Executive Board:
 - A. The Executive Board shall consist of:
 1. The District Advisor, Chosen by the Executive Board.
(Amended Nov. 2007) District Advisor will be elected by District Sponsors for a 3 year term. If unable to fulfill term the Executive board will appoint an interim District Advisor.
 2. President School sponsor and two students... one as President the other as Treasurer.
 3. Vice-President School sponsor and one student.
 4. Secretary School sponsor and one student.
 5. Parliamentarian School sponsor and one student.
 6. Ex-officio (Past President) School sponsor and one student.
 7. Delegate-at-Large School sponsor and one student.
 8. Nova Delegate School sponsor and one student, (not having held office for 5 years)
 - B. The Executive Board shall be responsible for enforcing the District and State Constitutions. On matters arising not covered by the Constitution, the Executive Board shall make the decision by a majority vote. The Executive Board will plan and implement District activities that promote leadership and membership.
 - C. The Executive Board may make decisions for the District between meetings as needed.
 - D. A quorum for the Executive Board shall be a majority of the Executive Board.
 - E. All decisions of the Executive Bard shall be by majority vote. In case of a tie, the President school shall decide the issue.
 - F. The Executive Board shall meet prior to each meeting and event.

G. The President School sponsor and /or the Student President, with his/her sponsor's approval may call a meeting of the Executive Board at any time with at least a 24 hour notice.

H. The District Advisor shall be a voting member of the Executive Board and serve as a resource person to the District and a liaison to the state and national affiliations.

4. Officer duties:

Officer duties are as follows, but not limited to the following. District Executive Board will revise as needed.

A. President/Treasurer School: Preside at all meetings and events, assist the host school to ensure overall success of district activities.

B. Vice President School: Responsible for maintaining TASC website and the publication and distribution of the newsletter.

C. Parliamentarian School: Responsible for all district elections as well as any amendments to the Constitution.

D. Secretary School: Responsible for any minutes and correspondence on behalf of District XIII.

E. Ex Officio:

F. Delegate at Large

G. Nova Delegate

5. Host School Duties

A. Provide a meeting place for the District meeting

B. Provide the program and lunch when appropriate.

C. Meet with the Executive Board prior to the District meeting

D. Provide a meeting place for the Executive Board on the day of the District meeting.

E. Provide a location for the sponsors meeting.